

Talcott Free Library Board Meeting

Monday, July 15, 2024

Members Present: A. Floto, L. Floto, D. Garlow, T. Garlow, R. Geddeis, G. Kovanda, A. Ragaller, Director M. Gove

Members of the Public: 9

President Kovanda called the meeting to order at 7:00 p.m.

All rose and recited the Pledge of Allegiance.

Public Comment: Donna Gill on "Balance."

Secretary's Report: Ragaller moved, and A. Floto seconded, to approve this report as presented. Approved unanimously. Director Gove requested two volunteers to perform the annual secretary's audit for IPLAR. Ragaller and T. Garlow will do the audit and report to Gove.

Treasurer's Report: A. Floto moved, and D. Garlow seconded, to approve this report. Motion passed unanimously.

Librarian's Report: L. Floto moved, and Kovanda seconded, to approve this report and the payment of current bills. Unanimous approval. Director's Update: 1) Filed quarterly taxes. 2) Completed annual report of library statistics. 3) Worked on the 325-question annual report required by the state library, due September 1. 4) Our IP addresses will be updated and third-party vendors will be notified. 5) Received Per Capita grant award letter in the amount of \$16,424.10. 6) Met with tuckpointing contractors. 7) Worked on accessibility policy. 8) Discussed phone system with NICOMM. 9) A myriad of housekeeping items. 10) covered for staff out on vacation. 10) Attended 2 online webinars and one in-person TIF district meeting.

Building and Grounds Report: Five tuckpointing contractors were contacted. Mike Harris, who was recommended by other libraries, was the sole responder with a quote of \$6,100 to tuckpoint masonry on the library building and the Dairyhäus property. A. Floto moved, and T. Garlow seconded, to accept this bid. Motion passed unanimously. NICOMM submitted a quote of \$4,295.80 to provide an lpitomy PBX phone system, including equipment and labor. The figure of \$2,000 cited in last month's report was for equipment only. Kovanda moved, and Geddeis seconded, to accept this bid. Motion approved unanimously.

Unfinished Business: Ragaller moved, and D. Garlow seconded, to close the regular meeting and enter a closed session for the purpose of discussing staff compensation. The roll call vote was unanimously in favor, and the meeting was closed to the public.

The meeting was re-opened, and President Kovanda announced that no final action was taken during closed session. A. Floto moved, and Ragaller seconded, to compensate the Director with a 7% raise and the rest of the staff with a 5% raise this fiscal year. After discussion, a roll call vote was taken and the motion was approved six to one with Geddeis voting nay.

New Business: Kovanda moved, and D. Garlow seconded, to authorize Gove to file a claim on both buildings, in the Chemtool Class Action Settlement. Motion approved unanimously.

A. Floto moved, and Kovanda seconded, to adjourn the meeting. Passed unanimously. Adjournment at 7:51 p.m.

Submitted by L. Floto, Secretary