

Talcott Free Library Board Meeting
October 3, 2016
7 PM

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats and preserves local history, supports educational endeavors, and supplies community information.

Present: Bailor, Butler, Eggers, Kovanda, Roehl, Zimmerman, Gove

Absent: Mohring

Guests: Jennifer Maine, Brent Murray

Public Comment: None

Brent Murray here to check in with board regarding the status of his rental of the Dairy Haus and clarify what he is required to do as far as maintaining the building. He has made some improvements in the building as far as the kitchen. He has re-done some drywall in the main part of the shop, had the air conditioning unit serviced. Library paid for a roof repair several years ago. Rental contract is not clear in this regard. Gove will contact some local realtors that draw up business leases within the village and we will compare and try to clarify.

Secretary's Report: Zimmerman moved to accept the minutes of last month's board meeting seconded by Bailor. The motion was approved unanimously.

Treasurer's Report: Gove reported no commercial taxes received but we did get a lot of property taxes this month. No unusual expenses. Roehl made a motion to approve the report seconded by Zimmerman. Motion passed.

Librarian's Report: Gove reported three payrolls this month otherwise no unusual activity. Kovanda moved to approve the librarian's report seconded by Bailor. The motion passed unanimously.

Building and Grounds Report: No new concerns. Insurance claim for roof has not been filed as the cost was only around \$600 which does not meet the deductible requirements. Replacement books will come out of book budget. Only about half of the books need to be replaced as some could be removed from circulation as they are not circulating well anyway.

Old Business: Tax district meeting attended by Butler and Gove. Some local businesses are appealing their taxes on a regular basis. If they are successful, then other businesses follow suit. The brunt of making up the taxes falls on the citizens. School districts' lawyers are trying to limit how much taxes can be lowered for these businesses. Gove suggested that we might want to add a line item to our budget to donate money to the districts to help them with this issue. Gove and Butler will plan to attend future meetings to stay informed on this issue.

New Business: The fire panel needs to be replaced at cost of \$1,850 dollars. Johnson Controls feels the problem is due to a lightning strike. One of our budget lines will be over but we have enough in reserves to cover the expense.

Letter received from the state in regards to a settlement on computer purchases between July 1998 and June 2002. Gove will put in an application online and see what happens.

Gove obtained two parking lot estimates as lot is in poor repair again. Image Pros uses a saw-cut process (\$3,639) and Premier Pavement Solutions who uses infrared (\$2,365). However, both estimates are not for the exact same repair work. Gove will ask for more information from each before a choice is made.

Per capita grant discussion ensued. Board assisted Gove in coming up with examples of services the library provides to the community. Examples include use of current technology. Examples of how library shares resources i.e. Omni, NIC, school accounts. Gove will complete the grant application and make sure it is turned in in January.

Zimmerman moved to adjourn, seconded by Kovanda. Adjourned at 8:25 PM.

The next meeting of the library board will be November 7, 2016 at 7:00 pm.