

Talcott Free Library Board Meeting

July 11, 2016

7:00 pm

Mission Statement: The Talcott Free Library District provides current materials in a variety of formats, preserves local history, supports educational endeavors, and supplies community information.

Present: Bailor, Butler, Kovanda, Mohring, Raehl, Zimmerman, Gove

Absent: Eggers

The meeting was called to order by President Gary Kovanda.

In the absence of Leslie Eggers Cheryl Butler agreed to serve as secretary.

Public Comment: None

Secretary's Report: It was noted that the minutes from the June meeting were not approved and July minutes were not received in time for all members to review. Minutes for both meetings will be approved in August.

Treasurer's Report: There was a motion by Alan Mohring to accept the appointment of Sally Raehl as a replacement for Cliff Stevens as treasurer. Mary Zimmerman second. Motion approved. Raehl was sworn in. Welcome Sally! With the transition from Stevens to Raehl there was no treasurer's report.

Librarian's Report: Megan Gove pointed out the librarians report indicates the current state of our budget with the exception of the interest on CD's. We received a Winnebago County Property Tax installment. The Dairy Haus rent was paid in full and we received the FY 2017 Per Capita Grant. The summer reading program is going smoothly. June and July show an obvious increase in book circulation.

Building and Grounds Report: None

Old Business:

Adjusted January Meeting Date: There is a scheduling conflict with our meeting date on January 2, 2017. That meeting will be moved to January, 9th. The motion to approve the meeting date change was made by Mohring and a second was made by Zimmerman. The motion was approved.

New Audit Contract: Gove prepared a letter for Lombardozzi, Moses, Quimby & Co. requesting our previous years audit rate. They agreed to provide our audit at a cost of \$6495.00

FLSA Director Decision: Topic was held over until Eggers returns,

New Business:

FY 2017 Budget: Mohring made a motion we approve for publication the 2017 budget. Zimmerman second. The motion was approved

Prevailing Wage Ordinance Resolution: Will be determined by the Department of Labor as of July 2015. Mohring made a motion to accept and Bailor second. Motion was approved. Note it is the libraries responsibilities to renew the Prevailing Wage Ordinance in the future.

Collections Dollar Amount: Currently the amount of money owed by a patron in overdue or lost book that is sent to collection service is \$25.00. There was a discussion to increase that amount to \$50.00. Expense involved in collections negates the value of getting the \$25.00. It was agreed to increase the amount to \$50.00.

Gove received a letter from the Winnebago County Supervisor of Assessments. They were looking for people to serve on an assessment committee to hear requests for property assessment reductions in 23 cases. They also asked for financial donations from taxing bodies.

Update on Feasibility Study: David Allen has been making an effort to contact people on our list. Problems he has encountered are the people do not live in Illinois or have no contact with the library. He offered two suggestions. We could set aside the Feasibility Study and work on building enthusiasm to promote the library ourselves with dinner parties and small gatherings or review the list ourselves and contact the people we know personally and ask them to meet with him. It was decided Megan would send the list of potential participants and the letter they received from David to each of the board members. Each of us would notify her of the people we knew and she would cross reference with the other responses then send names out for individual contact.

Zimmerman made a motion to adjourn the meeting. Sally Raehl second. The motion was approved. The next regular meeting of the Talcott Free Library will be on Monday, August 1st at 7:00 pm.

Respectfully submitted by,

Cheryl Butler